

Sibton Parish Council

**Minutes of the Parish Council Meeting held at Peasenhall and Sibton Methodist Church
Meeting Room on Monday 22nd June 2026**

Present: Cllr. A. Dale (Chair), Cllr. A. Candler (Vice Chair), Cllr. A. Cable, Cllr. S. Lear, Cllr. D. Sims and Michelle Mason (Clerk)

- 1) **Apologies:** There were no apologies received
- 2) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:** None received
- 3) **Requests for dispensations:** None received
- 4) **To receive a report from the County and District Councillors:** None received
- 5) **Public Session:** No members of the public in attendance
- 6) **To confirm the minutes of the Annual Parish Meeting held on Monday May 18th 2026:** Minutes confirmed and agreed.

Proposed: Cllr. Cable

Seconded: Cllr. Sims

- 7) **Highways and Speeding:** Cllr. Dale: There has been a speed camera regularly on the A1120. Cllr. Cable has been unable to locate the extension pole for the SID. It was agreed to buy a new one. Cllr. Cable will remove the SID from Pouy Street and collect the data from it.
Cllr. Lear will report the potholes in Pouy Street online.
- 8) **Dog Bin:** East Suffolk Council will not let the Parish Council place a new dog bin where they want it to go. It has been agreed to just keep the current dog bins.
- 9) **Local Energy Developments:** The last Sizewell C meeting was in May. There are regular closures of the A12. All the information is on the website. Willow Marsh Lane should be open at the end of June. It may become a rat run for people from Yoxford. Cllr. Lear feels that once the roundabouts are finished, they should alleviate traffic. Cllr. Dale asked if the meetings are of any use. Cllr. Candler confirmed that they are and people do get a chance to ask questions, but it is a bit of a PR performance. Some Parish Councils (e.g. Middleton, Saxmundham, Blythburgh and

Kelsale) send in written questions. Cllr. Dale asked if they made any difference. Cllr. Candler said they are often the same questions. One issue is people buying up houses to rent out to Sizewell workers, but these are local people so there isn't much that can be done about this. Willow Marsh Lane has come up a few times. Cllr. Sims said at the meeting he attended, that route would not be used but it is difficult to stop people. Lorries should have an identification on them to show that they are Sizewell traffic. Cllr. Candler was told it was impossible to get all the lorries marked up as they are from different companies. Cllr. Dale: It would benefit them to have the vehicles marked up because any vehicles not marked up can be identified as not Sizewell. Cllr. Candler confirmed that building of Sizewell C has not started yet. This is just the preliminary infrastructure. Cllr. Dale: once there is an influx of staff, that will show what will happen to the traffic. Cllr. Lear: the car parks should be completed by then. Cllr. Dale: They are strict on parking with their staff at the moment but how strict will they be with the workforce when they really start building? Cllr. Candler: They have no idea exactly how many workers they will have as yet. There is another meeting in August. Cllr. Dale thanked Cllr. Candler for attending the meeting. Cllr. Candler: Sizewell are supposed to be sending out information to go in Parish magazines. Cllr. Dale has occasionally seen information in The Fisherman.

- 10) Peasenhall and Sibton Playing Field:** Cllr Dale: The treasurer of the playing field has had to pay the insurance premium out of his own pocket. The walking football is very successful but there are no toilet facilities. Peasenhall Parish Council has donated some money to Peasenhall Hall for a toilet. Cllr. Dale feels that Sibton Parish Council should donate some money towards the playing field as it is an asset to the community. There is some CIL money available but that has to be used on a project. The biggest problem is lack of water on the field. Cllr. Lear said that a green toilet like there is in Yoxwood may be an option and she could see if there is a grant available. The playing field will require some income, especially for insurance purposes. This would make it easier to get donations. The Parish Council has donated some money in the past, but it needs a commitment. Cllr. Dale: Need backing from both Parish Councils to do anything. If Sibton made a commitment that would encourage this. Cllr. Dale asked if the Parish Council would give permission for him to get prices. Cllr. Candler agreed this. Cllr. Lear feels the majority of holding trustees would be happy to get something done if the Parish Council showed a commitment. There are people who do want to use the field, so it needs some backing. Cllr. Candler: The Council has to spend some of the money. Cllr. Dale: really need someone to apply for grants. Sizewell C will give grants but these need to be applied for in the first three years because they are less likely to pay out after that. Cllr. Dale has had a meeting in the past and confirmed that the project would qualify for CIL money. He asked if the playing field committee sent a letter to the Parish Council requesting assistance or a donation could they do something about it. Cllr. Candler confirmed that they could. Cllr. Dale said he would get them to do that. Cllr. Cable:

Wouldn't it be expensive to get water onto the field? Cllr. Candler: Essex and Suffolk Water are doing a lot of work in the area. They may be able to give grants. Cllr. Lear knows someone who may be able to request grants and will speak to her. Cllr. Dale also has someone in mind that may help. The walking football team pay subs, so the Treasurer has been reimbursed for the insurance.

- 11) Clerk's Hours:** Cllr. Dale confirmed expenditure for Clerk's pay in 2024/25 was £1810. Budgeted for £2,000 for the next year. The Precept is £2,350. Meetings are every other month. MM confirmed that PW used to do 2.5 hours per week. Cllr. Dale has agreed to pay MM for the hours put in to complete the audit. Cllr. Cable and Cllr. Sims have agreed to put notices on the boards. MM agreed to settle on 2.5 hours per week and confirmed the rate of pay is £13.26 per hour. Cllr. Dale agreed that MM could claim for printer ink, paper, folders etc. MM to get a contract of employment template from SALC and bring to next meeting for adoption. MM was appointed as Clerk and RFO

Proposed: Cllr. Sims

Seconded Cllr. Candler.

- 12) Clerk's Report:** MM has received an email from the Head of Legal and Democratic Services and Monitoring Officer. This has been forwarded to all Councillors. From 26th June 2026 it is no longer a legal requirement for Councillors to show their usual address on the publicly accessible Register of Interests. MM has received a website accessibility report which requires some actions. This was passed to Cllr. Cable. MM will email Cllr. Cable the passwords to set up the email address. A planning application was received after the agenda was drawn up. DC/26/1557/FUL is in respect of a bird hide with storage, tea making facilities and compostable toilets. It was agreed to respond with no comment.

- 13) Financial Report:** Balances at bank on June 22nd 2026: Business Manager Account: £17,491.54 Charitable: £13,650.14

It was agreed that money should be transferred from the Business Manager Account to the Charitable Account. Cllr. Lear will check with the bank if that can be done remotely.

Payments: Invoices have been received from Information Commissioner's Office for annual data protection fee: £52.00

SALC for payroll service to 21st March 2026: £22.80

Peasenhall Methodist Church for hire of hall: £100

The fee for the hire of the hall will be increased to £12.50 per hour from £10.00 to cover the increases in utilities costs.

All invoices were agreed.

Proposed: Cllr. Candler

Seconded Cllr. Lear

The banking mandate needs to be changed so it is no longer in PW's name. It was agreed that every Councillor should be made a signatory in case the current signatories are unavailable. Cllr. Lear will go to the bank in Saxmundham and collect necessary forms to change the mandate.

Date of next meeting: Monday 17th August at 7pm

Meeting closed: 8.13pm